CITY OF
GERMANTOWN
TENNESSEE
1930 South Germantown Road • Germantown, Tennessee 38138-2815
Phone (901) 757-7200 Fax (901) 757-7292 www.germantown-tn.gov

APPLICATION FORM - VOLUNTEERS

Name: _____

Address: _____

City: _____ State: _____ Zip: _____ E-mail: _____

Home Phone: _____ Cell Phone: _____

What time are you available? _____ What day(s) are you available? _____

Are you a [ ] student [ ] employed [ ] retired and where? _____

Do you plan to receive school credits? If so, how many hours are needed? _____ By when? _____

Where would you like to volunteer?
[ ] Parks & Recreation [ ] Library [ ] GPAC [ ] Police [ ] Fire [ ] Animal Shelter
[ ] Athletic Club [ ] Neighborhood Services [ ] Economic & Community Development
[ ] Other _____

Are you 18 years or older? [ ] YES [ ] NO
If NO, please have your Parent / Legal Guardian sign the bottom section of page 2.

If No, please note that the City of Germantown does not accept volunteers younger than 14 years.
Are you [ ] 14 – 15 years old, OR [ ] 16 – 17 years old?

Prior volunteer work experience: _____

_____

List your special hobbies, skills, and talents: _____

What languages do you speak fluently? _____

How did you hear about us? _____

What would you like to learn from your volunteer experience? _____

_____

Have you volunteered for the City before? [ ] YES [ ] NO Date: _____

Details: _____

Are you related to any City official or employee? [ ] YES [ ] NO
If YES, please state Name, Department and Relationship: _____

Do you possess a valid driver's license? [ ] YES [ ] NO

For what state? _____ Expiration Date: _____ Class: _____

Have you ever been convicted of or arrested for a crime? Include convictions incurred while in military service.
[ ] YES [ ] No If YES, Please describe the conviction (s), Include Date, Charge, Disposition and Court:

_____

For volunteers 18 years and above; a check of the volunteer applicant's criminal history may be made for certain volunteer positions that respond to the above questions, for the sole purpose of ensuring the safety of the City's employees, volunteers and the community. No applicant will be denied volunteer status solely on the grounds of conviction of a crime. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position will be considered.

EMERGENCY CONTACT INFORMATION:

Name: _____ Relationship: _____

Home Phone: _____ Cell Phone: _____

In consideration of my volunteer application, I agree to adhere to the policies and regulations of the City of Germantown. I agree that my volunteer status can be terminated, with or without cause, and with or without notice, at any time by the City of Germantown or by me. I agree to conform to the City's drug-free workplace policy and agree to submit to drug & alcohol tests as required by the City of Germantown.

I further understand that all information provided herein is Public Record and is subject to review upon request. I do acknowledge and accept that under Tennessee Law any information, with the exception of medical, will become public record upon receipt by the City of Germantown. I hereby waive any rights or claims I may have whether presently fully developed or not, against the City of Germantown or its agents or employees, arising out of, or resulting from the release, authorized or unauthorized, of the information received pursuant to or in connection with the City of Germantown handling, processing, investigation, etc. of my application for employment with the City of Germantown.

SIGNATURE: _____ **DATE:** _____

PARENT / LEGAL GUARDIAN:

Parent / Legal Guardian's permission and age verification is required for all minor volunteers under 18 years. I verify that my child is _____ years old and has my permission to volunteer for the City of Germantown.

Parent / Guardian's Signature: _____ Date: _____

Parent / Guardian's Printed Name: _____

CITY OF GERMANTOWN
VOLUNTEER ACKNOWLEDGMENT AND RELEASE FORM

I, the undersigned, hereby acknowledge that I have been accepted by the City of Germantown or one of its affiliates as a volunteer. I agree that I am not an employee and am not entitled to any compensation or benefits from the City or its affiliates for the volunteer services I will perform.

I agree that I have no right as a volunteer and that the City or its affiliates may, in its sole discretion and for any reason, withdraw its approval for me to work as a volunteer.

I acknowledge my obligation to refrain from any conduct that is inconsistent with my volunteer status, including, without limitation, engaging in violence or threats of violence, theft or destruction of City property, or sexual or other forms of harassment.

I agree that if I am subject to violence, threats of violence, harassment or any other inappropriate conduct, by any person, I will report it immediately to ***Steve Wilensky, Human Resources Director at (901) 757-7274 or swilensky@germantown-tn.gov***

In consideration for my (or my minor children's) being permitted to volunteer for the City, I hereby expressly assume all risks and hazards incidental to my (or my minor children's) participation in volunteer activities for the City and assume full responsibility for all risks of bodily harm and property damage resulting from or in connection with my (or my minor children's) participation in the volunteer activities. I, for myself, my heirs, my minor children (if volunteer is a minor) and my personal representatives, hereby (1) release, discharge and agree to indemnify and hold harmless, the City of Germantown, its affiliates, its elected officials, and the respective officers, employees, representatives and agents of the City and its affiliates (hereinafter collectively "the City"), from any and all liability, including attorneys' fees and court costs, arising out of my (or my minor children's) participation in volunteer activities for the City, including, without limitation, liability for any claims or causes of action whatsoever arising out of any damage, loss, or injury (including death), to me (or my minor children) or to property owned by me or in my (or my minor children's) custody while engaged in such activities, and (2) agree to indemnify, defend and hold the City harmless from and against any and all liability, including attorney's fees and courts costs, for personal injury or property damage to any person or entity resulting from or related to my (or my minor children's) participation in the volunteer activities.

_____

Signature **Date**
(by parent / legal guardian if volunteer is under 18 years)

_____

Full Name (please print)

_____

Address

_____

Daytime Phone Number

MAIL / FAX APPLICATION TO: City of Germantown, ATTN: Human Resources Department
Address: 1930 South Germantown Road, Germantown, TN 38138
Fax: (901) 751-7550, Email: hrmailbox@germantown-tn.gov